

Vision Team: A*
Create design statement
or specification of need



February 2007

An outline Commissioning & Project Delivery Process for ImagineNewmarket

Create a road map
/inception document
for consultation

Seek the views of
children,
parents & carers **B***

Vision Team:
Agree a project aim/delivery
that meets the needs
of all partners

Use best practice **C***
& professional knowledge
filter to blend needs for
best delivery

Consult with regional,
national partners
over gaps -
provision/changes

Post revised specification,
call for tenders -local
regional, EU Journal etc.**D***

Draft final project plan,
devise MIS, monitoring
and evaluation

Review tenders,
publish outcome,
consult with partners

Project manage and
deliver the specified
service
to cost and time

Vision Team:
Continuous review to ensure
better services/supply with
parents, carers & children



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Emerging from the work and
consultative Vision Team
process.

The Team, engaging with local
authority, community and
educational partners frame
and make explicit the needs
formed by the
ImagineNewmarket process

Seek the views of children, parents & carers **B***

Project activity, and voluntary
engagement – as well as the
professional consultative
practice skills within the
Vision Team
inform this part of the process.

Child centred, inclusive and
equality led processes of
consultation.

Use best practice **C***
& professional knowledge
filter to blend needs for
best delivery.

Synthesising the outcome
and outputs of consultation
to deliver a
refined project vision.

Post revised specification, call for tenders - local, regional, EU Journal etc. **D***

All supply over £500 subject to
three formal quotations.

Every supply over £2,500 subject
to advertisement and
three tenders.

Review tenders,
publish outcome,
consult with partners.

All processes to
be SMART.

EU procurement and L.A.
best practice to apply for
all tendered provision.